

**Information Handbook of
Abasaheb Marathe Arts & New Commerce,
Science College, Rajapur (Vikhare Gothane)**

THE RIGHT TO INFORMATION ACT, 2005

ACT No. 22 OF 2005

- 4. Obligations of public authorities.—(1) Every public authority shall—**
(b) publish within one hundred and twenty days from the enactment of this Act,—
(i) to (xvii)

February, 2025

THE RIGHT TO INFORMATION ACT, 2005

ACT No. 22 OF 2005

4. Obligations of public authorities.—(1) Every public authority shall—

(b) publish within one hundred and twenty days from the enactment of this Act,—

- (i) the particulars of its organisation, functions and duties;
- (ii) the powers and duties of its officers and employees;
- (iii) the procedure followed in the decision making process, including channels of supervision and accountability;
- (iv) the norms set by it for the discharge of its functions;
- (v) the rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions;
- (vi) a statement of the categories of documents that are held by it or under its control;
- (vii) the particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof
- (viii) a statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public;
- (ix) a directory of its officers and employees;
- (x) the monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations;
- (xi) the budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made;
- (xii) the manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes;
- (xiii) particulars of recipients of concessions, permits or authorisations granted by it;
- (xiv) details in respect of the information, available to or held by it, reduced in an electronic form;
- (xv) the particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;
- (xvi) the names, designations and other particulars of the Public Information Officers;
- (xvii) such other information as may be prescribed;

Information Handbook of
Abasaheb Marathe Arts, & New Commerce Science College, Rajapur.
(As per the Right to Information Act, 2005)

INTRODUCTION

The Right to Information Act, 2005, sets out the practical regime of Right to Information for citizens to enable them to access the information under the control of public authority in order to promote transparency and accountability in the working of such authority.

According to Section 2(h) of the Act defines "public authority" as any authority, body or institution of self-governance established or constituted by or under the constitution or by law made by the Parliament or any state legislature or by notification issued by the appropriate government: It includes body owned, controlled or substantially financed by the government.

In accordance with the provisions contained in section 2(j) of the Act, Right to Information means the right to information accessible under this Act, which is held by or under the control of a public authority.

This Information Handbook will enable the citizens to obtain information as to the provisions contained in various rules and regulations governing Rayat Shikshan Sanstha's Abasaheb Marathe Arts and New Commerce, Science College, Rajapur and related information.

This Information Handbook is divided into 17 manuals/sections. Each section deals with units of information as delineated under section 4 (1) (b).

Section 4 (1) (b) (i) / Manual — 1:
Particulars of the organisation, functions and duties

Abasaheb Marathe Arts and New Commerce, Science College is established at Rajapur, by Rayat Shikshan Sanstha in 1994. It is recognised by the Government of Maharashtra, affiliated to the University of Mumbai, Mumbai and recognised by UGC under 12B and 2F.

Abasaheb Marathe Arts and New Commerce, Science College has been doing pioneering work in the field of higher education in Ratnagiri District and the surrounding area since 1994.

The college runs UG and PG programs such as B.A., B. Sc., B. Com., BAF and M.Com. and various courses according to the goal and mission of the Sanstha. The various courses rightly facilitate the needs of students. The college also runs remarkable extension activities.

- VISION –

“To provide quality education to all, especially to the students from remote, rural and underdeveloped areas like Konkan and socio-economically deprived classes, to make them self-reliant and responsible citizens of the nation.”

- MISSION –

“To avail quality education in the fields of Arts, Commerce, Science to the students from remote, rural and underdeveloped areas like Konkan and socio-economically deprived classes.”

- GOALS -

- 1) To provide qualitative and valuable services in the field of higher education.
- 2) To put special efforts to accommodate girl students in the process of higher education.

- 3) To develop the overall personality of students by encouraging them to participate in curricular, sports, cultural and social activities.
- 4) To provide facilities and coaching for competitive examination and career development.
- 5) To inculcate the values related to social justice, equality, brotherhood, dignity of labour, nationality and environmental awareness.

Core Values of AMA&NCS College

- Contributing to National Development
- Fostering Global Competencies among Students
- Inculcating a Value System in Students
- Promoting the Use of Technology
- Quest for Excellence

Rayat Shikshan Sanstha is an Indian educational organisation founded by Padmabhushan Dr. Karmaveer Bhaurao Patil in 1919. Its aim was to provide education to students who, due to caste, religion or economic status, had not previously had the opportunity. It established Abasaheb Marathe Arts and New Commerce, Science College, Rajapur (Vikhare-Gothane) in 1994 with 'Education to socio-economically deprived classes' as its mission. It has emerged as an institution with a difference and is prepared to ceaselessly strive for education for the socially deprived class, being a multifacility college is affiliated to Mumbai University. The Mumbai University honoured us with the 'Best College' award in 2014.

The college was established in 1994 with the aim of providing an education to the students from remote area. The total area of the college is 35 acres in the Rajapur tehsil of Ratnagiri district. The college runs UG and PG programs such as B.A., B. Sc., B. Com, BAF and M. Com and various courses according to the goal and mission of the Sanstha. The various courses rightly facilitate the needs of students. The college also runs remarkable extension activities.

Contact Details :-

Postal Address :-

Abasaheb Marathe Arts & New Commerce Science College,
Vikhare - Gothane, Rajapur, Dist. Ratnagiri - 416702 (Maharashtra), India.

Website : <https://www.marathecollegerajapur.com/>

Tel. / Fax No : **02353-299061**

Email : amcrajapur94@gmail.com

Map of Location

The College location Map is available at

<https://maps.app.goo.gl/6ZXTGFMYgJvU5V8XA>

Working Hours:

College Timing on all Working Days: From 08.20 am to 06.10 p.m.

Office Timing: From 10.30 a.m. to 6.10 p.m. on all working days.

Financial Transactions: 10.30 a.m. to 01.30 p.m. on all working days.

Library Timing: From 09.00 a.m. to 05.00 p.m. on all working days.

Weekly Holiday will be on **Sunday**.

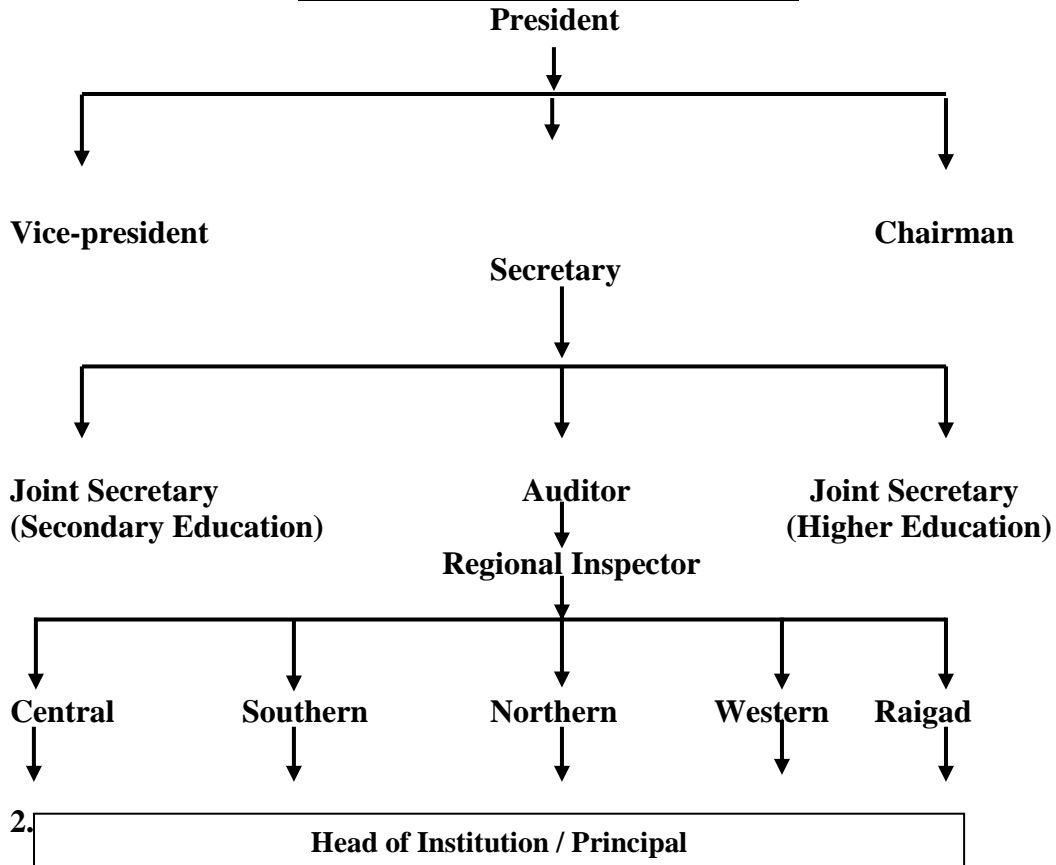
Organisation and Administrative Machinery

Organogram of the institution

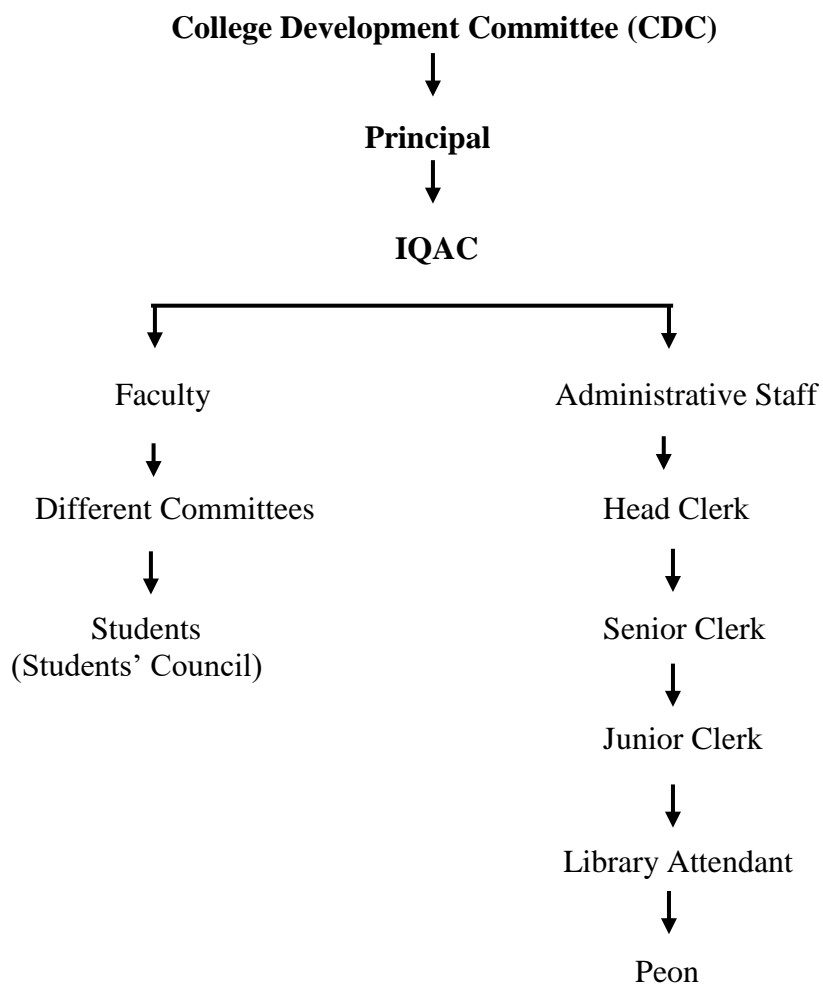
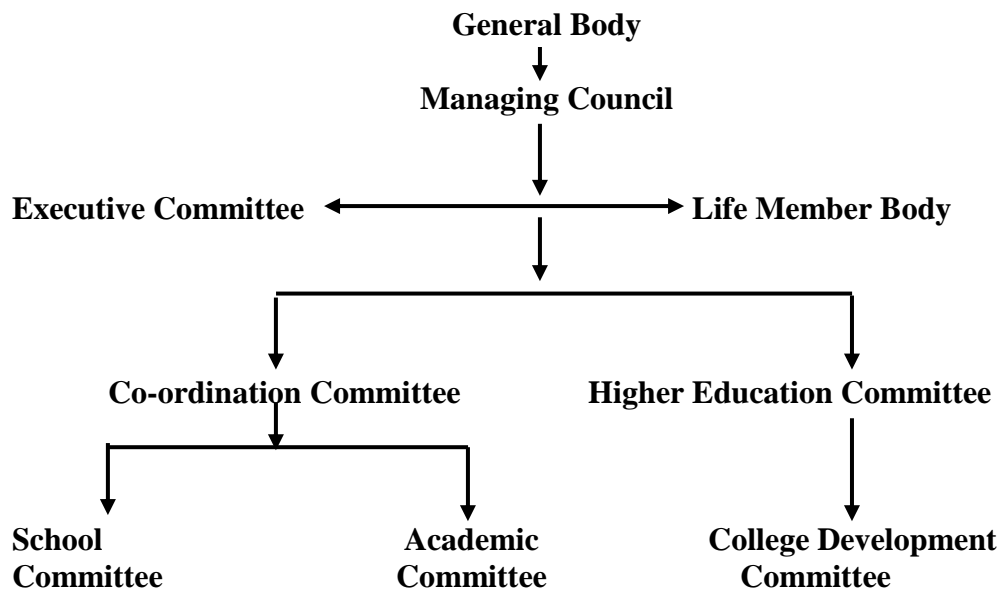
The parent institution plays a pivotal role in the general administration of the college.

It formulates the requisite policies for achieving the goals and missions

ADMINISTRATIVE MACHINERY



ADMINISTRATIVE BODIES



Administrative Setup of Abasaheb Marathe Arts & New Commerce Science College, Rajapur.

Various committees involving the Principal, teaching and office staff and students are formed in order to conduct administrative, academic and various curricular and co-curricular activities.

1. College Development Committee

Sr. No.	Name	Designation	
1	Hon. Vikrant Ashok Patil	Chairperson of the Management or his nominee	i) To Supervise the overall working in the college. ii) To approve the budget estimate and give sanctions to required works and projects. iii) To take necessary measures to deal with the complaint if any iv) To monitor the administration and development of the staff, students and the college. v) To hold at least four meetings in a year vi) To maintain a register of minutes of the meetings.
2	Hon. Secretary, Rayat Shikshan Sanstha, Satara	Secretary of the Management or his nominee	
3	Hon. Sangeetatai Prashant Patil	Member	
4	Hon. Prashant Narayanrao Patil	Member	
5	Hon. Ramesh Balakrushna Marathe	Member	
6	Hon. Dilipsheth Patankar	Member	
7	Hon. Satishsheth Redij	Member	
8	Hon. Adv. Rahul Shridharrao Rane	Member	
9	Dr. Hemantkumar N. Akolkar	HOD Teachers	
10	Dr. Atul V. Bhawe	IQAC coordinator	
11	Dr. Sanjay R. Mestry	Teachers Representative	
12	Mr. Amar A. Londhe	Teachers Representative	
13	Miss. Nabeela A. R. Solkar	Teachers Representative	
14	Shri. Devidas S. Walake	Non- Teaching Representative	
15	President, Student Council	President, Student Council	
16	Principal, Dr. R. G. Rathod AMA&NCS College, Rajapur	Secretary	

2. IQAC Committee

Sr. No.	Name	Capacity	Designation	Particulars of work to be done
1.	Dr. R. G. Rathod	Head of Institute	Chairperson	i) To update the website every year ii) To guide and supervise the teaching activity in preparing annual unit plan according to the syllabi and also for preparation of teaching notes and maintaining its record. ii) To prepare SSR and upload it on website & submitted to NAAC. ii) To encourage use of audio-visual aids and different ICT techniques, teaching methods, such as simulation exercises Role play etc. iii) To undertake faculty development program and various Co-curricular & extracurricular activities for
2.	Adv. Rahul Rane	Member from Management	Member	
3.	Mr. Satish Redij (Society)	Society Nominee	Member	
4.	Hon. Dilipsheth Patankar	Society Nominee	Member	
5.	Mr. Prasad Moharkar (Alumni)	Alumni Nominee	Member	
6.	Mr. G. R. Karade	Teachers	Member	
7.	Mr. G. B. Pawar	Teachers	Member	
8.	Dr. H. N. Akolkar	Teachers	Member	
9.	Mr. A. A. Londhe	Teachers	Member	
10.	Mr. A. S. Mali	Teachers	Member	
11.	Dr. K. A. Sasane	Teachers	Member	
12.	Dr. G. G. Pawar	Teachers	Member	
13.	Mrs. S. S. Joshi	Senior Administrative officers	Member	
14.	Ms. Rida Mulla	Student Nominee	Member	
15.	Dr. A. V. Bhawe	Senior Teacher as Coordinator	IQAC Coordinator	

				<p>all round enhancement.</p> <p>iv) To plan and ensure overall quality sustenance in the college.</p> <p>v) To submit AQAR reports every year to NAAC before the due date.</p> <p>vi) To maintain record of faculty profile and self-appraisals in prescribed format.</p> <p>vi) To organise IQAC activities as per the UGC guidelines.</p> <p>vii) To co-ordinate the RQMS activity in the college.</p> <p>viii) To hold Four meetings in a year</p> <p>ix) To maintain a register of minutes of the meetings.</p> <p>x) To implement NAAC Reaccreditation process as per the norms & guidelines from Rayat Shikshan Sanstha.</p>
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List of the Annual Committees

Principal: Dr. R. G. Rathod

Faculty in charge: Arts: Dr. G. D. Harale; Commerce: Dr. A. V. Bhawe; Science: Dr. H. N.

Akolkar

Sr. No.	Name of the Committee	Name of the Chairman/ Coordinator	Members
1.	Steering Committee	Prin. Dr. R. G. Rathod	Dr. G. D. Harale Dr. A. V. Bhawe Dr. H. N. Akolkar Mr. G. R. Karade Ms. S. S. Joshi
2.	Internal Quality Assurance Cell	Chairperson	Dr. R. G. Rathod
		Member from the Management	Adv. Rahul Rane
		Nominees from Employers /Industrialists/ stakeholders	Ms. Sangita Patil (Industrialist)
		Teacher Representatives	Mr. G. R. Karade Mr. G. B. Pawar Dr. H. N. Akolkar

			Mr. A. A. Londhe Mr. A. S. Mali Dr. K. A. Sasane Dr. G. G. Pawar
		Nominees from Local Society, Students and Alumni	Mr. Satish Redij (Society) Mr. Prasad Moharkar (Alumni) Ms. Rida Mulla (Student)
		Administrative officer	Mrs. S. S. Joshi
		Coordinator	Dr. A. V. Bhawe
3.	Internal Complaints Committee	Prin. Dr. R. G. Rathod Ms. S. S. Joshi	Adv. S. S. Desai Ms. S. K. Dhalwalkar Ms. S. S. Kuveskar
4.	Anti-ragging Committee	Dr. G. D. Harale	Mr. A. S. Mali Dr. A. V. Bhawe Dr. H. N. Akolkar
5.	Women Development Cell	Ms. N. A. R. Solkar	Ms. J. C. Salvi Ms. S. G. Kamble Ms. P. S. Talawadekar Ms. M. D. Suryavanshi
6.	NEP Cell	Prin. Dr. R. G. Rathod (Chairman) Dr. H. N. Akolkar (Coordinator)	Dr. G. D. Harale (Arts) Dr. A. V. Bhawe (Commerce) Mr. G. B. Pawar (Science) Ms. Pratiksha Bawale (Student Representative)
7.	Examination Committee	Prin. Dr. R. G. Rathod Mr. S. M. Kamble	Dr. K. A. Sasane (University CAP In-charge) Mr. R. V. Waghe Mr. S. B. Prabhudesai (College CAP In-charge) Dr. S. V. Pinjari Ms. S. S. Joshi Mr. R. A. Hange
8.	Unfair Means/ Lapses Committee	Dr. G. D. Harale	Mr. G. R. Karade Dr. G. G. Pawar Mr. P. K. Kondaskar
9.	Grievance Redressal Cell	Dr. B. A. Sonar	Mr. A. A. Londhe Mr. R. S. Bawale
10.	Building Maintenance and Purchase Committee	Prin. Dr. R. G. Rathod Mr. G. R. Karade	Dr. R. S. Bawale Mr. S. M. Kamble Mr. A. S. Mali Mr. D. A. Darekar Mr. V. B. Bodekar
11.	Cultural Programmes Committee	Dr. R. S. Bawale	Mr. H. S. Pawar Mr. A. K. Shevade Ms. N. A. R. Solkar Ms. P. S. Talawadekar Ms. K. P. Amkar Mr. L. R. Varak
12.	National Service Scheme	Dr. B. A. Sonar Dr. S. R. Mestry	Mr. P. N. Kamble Mr. A. K. Shevade Mr. R. V. Waghe Ms. J. C. Salvi

			Ms. K. P. Amkar Ms. S. S. Joshi Mr. R. A. Hange
13.	Gymkhana Committee	Mr. V. D. Deokar	Mr. A. S. Mali Mr. G. B. Pawar Mr. R. V. Waghe Dr. G. G. Pawar Ms. S. G. Kamble Ms. K. P. Amkar Mr. D. A. Darekar Mr. R. A. Hange
14.	Library Committee	Prin. Dr. R. G. Rathod Mr. A. A. Londhe	All HODs Mr. V. K. Katkar
15.	Campus Beautification Committee	Dr. S. K. Kamble	Mr. G. B. Pawar Mr. A. B. Sadgar Ms. K. P. Amkar Mr. V. B. Bodekar
16.	Canteen Committee	Dr. G. D. Harale	Mr. A. A. Londhe Ms. N. A. R. Solkar Mr. D. A. Darekar
17.	Feedback Committee	Dr. G. G. Pawar	Mr. A. A. Londhe Dr. R. S. Bawale Dr. K. R. Mahanwar Ms. D. A. Darekar
18.	Alumni Association and Donation	Mr. A. S. Mali	Mr. A. A. Londhe Dr. G. G. Pawar Mr. P. N. Kamble Ms. P. S. Talawadekar Mr. V. B. Bodekar
19.	Research Committee	Dr. H. N. Akolkar (Chairman) Dr. K. R. Mahanvar (Coordinator, Avishkar) Mr. R. V. Waghe (Coordinator, Inspire)	Dr. S. R. Mestry Dr. P. J. Hajare Dr. G. G. Pawar Ms. K. P. Amkar
20.	U.G.C. Interface Committee	Dr. H. N. Akolkar	Dr. S. R. Mestry Mr. D. S. Walke Ms. S. S. Joshi
21.	B. C. Cell and Scholarship Committee	Dr. P. J. Hajare	Dr. K. A. Sasane Mr. P. N. Kamble Mr. A. B. Sadgar Mr. D. S. Walke
22.	Website and ICT Operation and Maintenance Committee	Mr. A. A. Londhe	Mr. A. S. Mali Dr. K. R. Mahanvar Ms. M. D. Suryavanshi Mr. G. G. Pawar
23.	On Job Training Cell	Dr. S. V. Pinjari Miss. Shruti Advilkar	Dr. A. V. Bhav Mr. P. K. Kondaskar Mr. S. B. Prabhudesai Miss. Kajal Gate

24.	Commerce Association	Dr. A. V. Bhave	Mr. P. K. Kondaskar Ms. P. S. Talawadekar Mr. S. B. Prabhudesai
25.	Literary Association	Mr. H. S. Pawar	Dr. S. R. Mestry Ms. M. D. Suryavanshi
26.	Science Association	Dr. S. M. Kamble	Dr. H. N. Akolkar Dr. S. K. Kamble Ms. K. P. Amkar
27.	Student Council and Welfare	Dr. K. A. Sasane	Dr. P. J. Hajare Dr. R. S. Bawale Mr. D. S. Walke Mr. V. B. Bodekar
28.	Slow and Advance Learners	Mr. H. S. Pawar	Mr. A. S. Mali Dr. K. A. Sasane Mr. P. K. Kondaskar
29.	Excursion and Nature Club Committee	Mr. G. B. Pawar	Dr. S. K. Kamble Mr. V. D. Deokar Mr. A. B. Sadgar Mr. V. K. Katkar
30.	All Courses Committee (Short Term, Skill Development, Entrepreneurship Development, COC, Vocational, SWAYAM)	Dr. S. R. Mestry	Dr. P. J. Hajare Dr. S. V. Pinjari Ms. M. D. Suryavanshi Ms. N. A. R. Solkar Ms. J. C. Salvi Mr. R. V. Waghe Ms. K. P. Amkar
31.	Competitive Examination Committee	Mr. P. N. Kamble	Mr. R. V. Waghe Dr. G. G. Pawar Ms. M. D. Suryavanshi Ms. S. G. Kamble
32.	Placement, Internship Cell, Career Counselling and Career Katta	Dr. S. K. Kamble (Nodal Officer)	Dr. K. A. Sasane Dr. K. R. Mahanwar Mr. R. V. Waghe Ms. J. C. Salvi Mr. S. B. Prabhudesai
33.	Admission Committee	Dr. R. S. Bawale	Mr. A. S. Mali Mr. S. M. Kamble Mr. G. B. Pawar Ms. N. A. R. Solkar Mr. P. K. Kondaskar
34.	Earn and Learn Committee	Mr. H. S. Pawar	Mr. G. R. Karade Mr. D. A. Darekar Mr. L. R. Varak
35.	Vivek Vahini	Mr. R. V. Waghe	Dr. B. A. Sonar Mr. A. K. Shevade Ms. S. G. Kamble
36.	Mentor-Mentee Committee	Mr. A. S. Mali	Dr. G. D. Harale Mr. P. S. Talawadekar Mr. G. B. Pawar
37.	Staff Academy and Welfare Committee	Mr. A. K. Shevade	Dr. S. K. Kamble Ms. N. A. R. Solkar Mr. L. R. Varak

38.	Magazine Committee	Mr. A. S. Mali	Dr. R. S. Bawale Dr. S. K. Kamble Mr. A. K. Shevade Ms. S. B. Prabhudesai
39.	Publicity Committee	Mr. A. K. Shevade	Dr. R. S. Bawale Ms. M. D. Suryavanshi Mr. V. K. Katkar
40.	Discipline Committee	Dr. P. J. Hajare	Mr. V. D. Deokar Ms. K. P. Amkar Mr. R. V. Waghe Ms. J. C. Salvi
41.	NIRF Committee	Dr. A. V. Bhave	All Criterion Chairpersons Mr. D. S. Walke Ms. S. S. Joshi
42.	AISHE and MIS Committee	Ms. S. S. Joshi	All Criterion Chairpersons Mr. D. S. Walke
43.	Health and Hygiene Committee	Dr. K. R. Mahanwar	Mr. H. S. Pawar Mr. B. A. Sadgar Ms. N. A. R. Solkar Ms. S. G. Kamble
44.	National Festivals and Birth and Death Anniversaries Committee	Dr. R. S. Bawale	Ms. N. A. R. Solkar Mr. S. B. Prabhudesai Mr. V. B. Bodekar Mr. V. K. Katkar
45.	Computer Lab Monitoring and Maintenance Committee	Mr. A. A. Londhe	Mr. R. C. Mane Mr. D. S. Walke Mr. L. R. Varak
46.	Campus Cleaning Committee	Mr. D. S. Walke	Mr. R. C. Mane Mr. V. K. Katkar Mr. V. B. Bodekar Mr. R. A. Hange Mr. L. R. Varak
47.	Career Advancement Scheme	Dr. S. R. Mestry	Dr. H. N. Akolkar Dr. B. A. Sonar Ms. S. S. Joshi Mr. D. S. Walke
48.	Internal Academic Monitoring Committee	Dr. H. N. Akolkar	Mr. A. A. Londhe Mr. G. R. Karade Mr. G. B. Pawar Dr. B. A. Sonar Dr. K. A. Sasane Mr. G. G. Pawar
49.	Agriculture Department	Dr. S. K. Kamble	Dr. B. A. Sonar Mr. D. S. Walke Mr. L. R. Varak
50.	Equal Opportunity Centre	Dr. P. J. Hajare	Mr. A. S. Mali Dr. K. A. Sasane Ms. N. A. R. Solkar

51.	Student Satisfaction Survey	Ms. S. G. Kamble	Mr. G. B. Pawar Ms. J. C. Salvi
52.	Continuous Internal Evaluation (CIE)	Dr. S. V. Pinjari	Mr. G. B. Pawar Ms. S. G. Kamble Mr. R. V. Waghe
53.	Chirekhan Shala Committee	Mr. A. B. Sadgar	Mr. A. S. Mali Mr. H. S. Pawar Mr. A. K. Shevade Mr. L. K. Varak
54.	B.Com. (A & F) and M. Com. Management Committee	Mr. P. K. Kondaskar (Coordinator)	Dr. S. V. Pinjari Mr. S. B. Prabhudesai Ms. P. S. Talawadekar Mr. D. S. Walke Ms. S. S. Joshi
55.	Invention, Innovation and Incubation Cell	Dr. B. A. Sonar	Dr. K. R. Mahanvar Mr. P. K. Kondaskar Ms. M. D. Suryavanshi
56.	Transportation Committee	Dr. S. K. Kamble	Dr. G. G. Pawar Mr. P. K. Kondaskar Dr. K. R. Mahanvar Mr. V. K. Katkar
57.	Boys Hostel Committee	Mr. V. D. Deokar	Dr. G. G. Pawar Mr. V. D. Deokar Mr. D. S. Walke Mr. R. A. Hange
58.	Ladies Hostel Committee	Ms. K. P. Amkar	Ms. J. C. Salvi Ms. S. G. Kamble Ms. P. S. Talawadekar Ms. M. D. Suryavanshi
59.	Time Table and Campus Supervision Committee	Dr. K. A. Sasane	Dr. G. G. Pawar Mr. P. K. Kondaskar Ms. K. P. Amkar

Functions of the committees:

- To conduct at least two meetings in an academic year.
- To maintain a register of the meetings.
- To organise four activities related to the committee.
- To implement the circulars from UGC, Government of Maharashtra, University, and Sanstha by the concerned committee.

Section 4 (1) (b) (ii) / Manual - 2:

Powers and Duties of Officers and Employees

- The principal is the principal-academic and chief executive officer of the college. He / She is responsible for the administration, organisation, instruction and management of the affairs of the college, as stipulated in University Rules and regulations.

Sr. No.	Designation	Functions
1)	Principal	To allocate work as per cadre to teaching & non-teaching staff and supervise the work.

		<p>To resolve the difficulties and problems of staff, students etc.</p> <p>To sanction leave, appoint various committees, supervise their work and monitor the reports from them.</p> <p>To administer daily teaching activity and administer academic as well as administrative routing.</p>
2)	Lecturer	<p>To undertake teaching activity as per the UGC and government norms.</p> <p>To do all examinations-related work, like paper setting, moderation, supervision, cap assessment, revaluation & redressal etc.</p> <p>To work in various administrative committees and submit reports to the principal.</p> <p>To organise seminars, workshops, debates, other co-curricular activities for students.</p> <p>To undertake student counselling.</p>
3)	Librarian	<p>To look after all work administration in the library.</p> <p>Issue and return of book journals, periodicals to staff and students.</p> <p>To maintain an online software and online repository. To maintain and update the accession register and other registers in the library and study room.</p> <p>To supervise the working of library attendants</p> <p>To maintain a book bank and administer a scholar card scheme for students.</p> <p>To supervise overall administration in the library.</p>
4)	Head Clerk	<p>To keep a permanent record of documents related to Government Approval, Grant-in-aid, Affiliation etc.,</p> <p>To maintain and update the Cash book, ledger, pay book, muster book, Audited statement, Assessment Report, Employee service book and personal file, Pension cases, Cheque register, dead stock register, voucher files etc. for account writing.</p> <p>To get the financial audit done internally as well as externally</p> <p>To do audit compliance and deduction of income tax, profession tax and other deductions and issue form no. 16 in the salary certificate etc.</p> <p>To prepare and submit various utilisations to UGC, University, Government etc.</p> <p>To prepare and submit budget estimates and monitor accounts accordingly.</p> <p>To monitor and supervise the administrative office work as per norms and administer the office correspondence as per the directions of the principal.</p>
5)	Senior Clerk	<p>To prepare and maintain a daily dairy / cash book, Fee Register, Fee Receipt, Stock Register, all statistics, Inward-outward register, compliance register, Stationary Register, sale of all forms, diaries etc.,</p> <p>To maintain and update the bio-metric record and write remarks accordingly.</p> <p>To maintain Sanstha Correspondence, Students Correspondence and other office correspondence,</p>

		<p>To prepare and submit various Fee concession proposals to government authorities</p> <p>To help other authorities as per the directions of the Principal & Head clerk.</p>
6)	Junior Clerk	<p>To verify and accept Admission forms, Exam Forms, Concession forms etc.,</p> <p>To issues T.C / Migration & Bonafide certificates, mark lists, exam forms etc.,</p> <p>To maintain the Register, University Result, Ledger etc. and undertake all exam-related work.</p> <p>To prepare and submit concession proposals, scholarship / freeship / ebc /ex-serviceman / sst / ptc, changes in staff proposals, teaching & non-teaching approval etc.,</p> <p>To maintain roll call and internal and university exam records.</p> <p>To look after all correspondence to university exams, affiliation, extension of approvals, CHB Staff proposals.</p> <p>To help other authorities as per the directions of Principal & Head clerk.</p>
7)	Laboratory Assistant	<p>To assist students and teachers in conducting practical and experiments. Preparation of chemicals and reagents, autoclaving of instruments/ glassware's, etc. before or during the practical as per the requirement.</p> <p>To maintain dead stock and register of consumable materials and to undertake physical stock verification of Laboratory materials.</p> <p>To maintain departmental files and records.</p> <p>To assist the HoD/ In-charge of the Laboratory in purchase and procurement of Laboratory materials with the help of Technician/storekeeper.</p> <p>To control the work of Laboratory - MTS working under him/her.</p> <p>To assist the HoD/ In-charge of Laboratory in routine administrative matters and to ensure that the Laboratory facilities are not misused by any person.</p> <p>To report about breakages/losses in Laboratory to HoD on report from Laboratory - MTS.</p> <p>To report to the HoD/ In-charge of laboratory about misbehaviour inside the laboratory by Laboratory - MTS /students.</p> <p>To assist HoD/ In-charge to procure requirements of the department seeking approval from the principal.</p> <p>To perform the Sale of Journals / Lab. Record books to the students and maintaining the respective record.</p> <p>To calculate and report amount to be recovered from students towards general breakages in the laboratory.</p> <p>To oversee neatness and cleanliness in the department.</p> <p>To oversee maintenance of live specimens /preserved specimens/ instruments/ glassware etc.</p> <p>To respect staff and students while speaking to them and cooperate with the authorities with the dignity of the profession.</p>

		To perform any other work/duties as and when assigned by the Principal/HoD from time to time.
8)	Laboratory Attendant	To check/repair the instruments in advance and keep them in order at the time of conducting practical in the college. To assist the Laboratory Assistant in practical. To supervise the Laboratory - MTS while performing their duties. To place the list of requirements of the instruments in advance for consideration of the HoD. To carry out maintenance and servicing of all instruments. To assist the System Administrator to maintain the list of computers and their configurations in the college. To respect staff and students while speaking to them and cooperate with the authorities with the dignity of the profession. To perform any other work/duties as and when assigned by the Principal/ HoD from time to time.
9)	Library Attendant	To issue & return books in the library as per the directions of the librarian. To issue an I-card, barrow a card to students. To update the newspaper and magazine register. To maintain cleanliness in the library and work as per the directions of the librarian.
10)	Peon	To maintain cleanliness in the Principal Cabin, Staff room, Office, Class room, parking, computer lab, study room etc. To visit the Bank, MSEB, Post office and other places for bill payment & office work. To attend telephone in the office, library etc. and to give information to the principal, of parents & students visiting college for principal meeting. To help the other authorities in filing, documentation, sale of admission forms, exam forms, concession forms etc. To render help in the organisation of various Co-curricular and extracurricular activities and programs held in the college. To work as per the directions of the Principal and Head Clerk.

- Powers and duties of other authorities including faculty, Office administration, library and other staff are also in accordance to the rules and regulations of the University as stated in the Maharashtra Universities Act.’

Section 4 (1) (b) (iii) / Manual — 3:

Procedure followed to take a decision on various matters

- Strategies and procedure in organizing admissions, seminar, sports, co-curricular and extra-curricular activities, allocation of its work to teachers, preparation of time-table, guidelines for purchase of library books etc. are framed by the principal along with the Steering Committee, chairpersons, co-ordinators, HoDs and members of the concerned committee ensuring decentralization and transparency in the administration.

- The College works under the supervision and control of the Parent Institution Rayat Shikshan Sanstha, College Development Committee, IQAC and the Principal of the college.

Section 4 (1) (b) (iv) / Manual — 4:

Norms set by the College for the discharge of its functions

- Norms and standards for various activities of the college are set by the competent authority such as the College Development Committee, IQAC, Principal and Staff Members.
- The Principal, IQAC and various academic committees are responsible for the maintenance of the standards of instruction, education and examination in the college and other academic matters.
- Norms and standards for various academic activities are set by the University of Mumbai, UGC, IQAC and College Development Committee of the College.

Section 4 (1) (b) (v) / Manual — 5:

Rules, regulations and instructions used

- Statutes and Ordinance of the University of Mumbai, Mumbai.
- Regulations, instructions, notification, Resolutions regarding all the courses in accordance with a) University of Mumbai, Mumbai, b) Government of Maharashtra State c) UGC d) Rules and regulations of Rayat Shikshan Sanstha, Satara e) Standard code rules f) Maharashtra Civil services rules
- Rules for Non-teaching Employees, Maharashtra Civil Services Regulations
- Various rules / instructions of the Mumbai University and Rayat Shikshan Sanstha concerning personnel management for the teaching and non-teaching staff.
- Rules and Supplementary rules of the Government of India, UGC and Govt. of Maharashtra, except where the University has its own provisions with regard to teaching and non-teaching staff.

More information is available at following websites.

- www.marathecollegerajapur.com
- www.rayatshikshan.edu
- www.erayat.org
- www.mu.ac.in.
- www.mum.digitaluniversity.ac
- www.ugc.ac.in
- www.jdhepanvel.org.
- www.naac.gov.in
- www.dhepune.gov.in

Section 4 (1) (b) (vi) / Manual - 6:
Official documents and their availability

Following documents are available in the College with various officers under Principal.

Sr. No.	Person with whom information is available	Documents
1	Lecturer	Student attendance, academic diary, internal examination record,
2	Head Clerk	Documents related to Government Approval, Grant-in-aid, Affiliation, Cash book, ledger, paybook, muster book, Audited statement, Assessment Reports, Employee service book and personal file, Cheque register, dead stock register, voucher files.
3	Senior Clerk	Fee Register, Fee Receipt, Stock Register, Stationary, Sanstha Correspondence, Students Correspondence, Fee concession proposals
4	Junior Clerk	Admission forms, T.C, General Register, University Result, Ledger, University & Government Correspondence, Scholarships & Freeships,
5	Librarian	Books, Journals, Periodicals, Accession Register, Audio Visual and E-resources, Stock Register, Day Register, reading room register, Study room register, book bank register, repository, barrow card, Magazine & Newspaper register

● **Following documents are available in the college office**

- ☐ The college Timetable
- ☐ Examination Schedules
- ☐ Scholarship Notices
- ☐ Admission Forms
- ☐ Administrative Notices
- ☐ Students Records (General Register)
- ☐ Students, Internal Assessment Records
- ☐ Examination results
- ☐ The College prospectus
- ☐ Staff information and College directory (Muster, Service Books and Personal files)
- ☐ Matters pertaining to Accounts (Cash Book, Ledger, Pay Bills, Receipt Book, Fee Registers, Stock Register and Dead Stock Register, Receipt Payment, Balance Sheet, Audited Statements, Assessment Reports)
- ☐ Composition and proceedings of various Committees

Section 4 (1) (b) (vii) / Manual - 7:

Mode of public participation

- The College Development Committee comprises eminent personalities of the Society and representatives of the public.
- The College takes into account the suggestions provided by alumni and parents at the time alumni meetings and parents meetings.
- The College organises Social Awareness Programmes Camps and Extension Programmes in the villages in Rajapur tehsil every year.
- Internship Programme, lectures, workshops, Training Programs for students are organized in association with alumni.

Citizens / Stakeholders /Public Interaction

- ☐ Interaction with various Stakeholders is ensured by organising Parent meets, Alumni meets, various felicitation programs.
- ☐ Interaction is also encouraged and formally conducted during the Alumni Meet and Annual Day.
- ☐ Feedback is taken from parents, students, teachers, alumni and industry about curriculum and campus experience.
- ☐ Parents and members of the civil society are also free to meet the principal/other college authorities on any working day.
- ☐ The support, suggestions and cooperation of all the stakeholders are always welcome.
- ☐ The college organises various programs / lectures for creating social awareness, environmental awareness, awareness about gender equality and gender justice etc. involving various stake holders.

Section 4 (1) (b) (viii) / Manual - 8:

Councils, Committees, Faculties, Departments, etc. under the College

The college has IQAC as well as College Development Committee. Apart from these committees, college has constituted different committees. Some of them are:

- Student Welfare Committee
- Grievance Redressal Committee
- Anti-Ragging Committee
- Internal Complaints Committee

Note: The details of the Teaching Staff members, Composition and functions of various Committees in the College are available on our website.

Section 4 (1) (b) (ix) / Manual - 9:

Directory of officers and employees

- Directory of officers and employees is available in the college office as well as on the college website.






Rayat Shikshan Sanstha's Abasaheb Marathe Arts & New Commerce, Science College, Rajapur Teaching Staff - 2024-2025

Sr. No	Name of Teacher	Designation	Qualification	Experience	Pay Scale	Approval Letter No	Appointment Date	Photo
1.	Dr. Rathod Rajaram Ginyandev	Principal	M.A.SET, Ph.D.	19 Years	131400-217100	CTAU/SC/2023-24/282 Date.07/06/2023	21.03.2005 Principal joining Date (20.02.2024)	
2.	Dr. Harale Ghansham Dasharath	Professor	M.A.SET, Ph.D.	31 Years	144200-218200	TAAS(CT) IS/ECD/SA/2019-20/16871 Date.25/10/2019	16.12.1993	
3.	Dr. Mestry Sanjay Ramesh	Professor	M.A.NET. SET. Ph.D.	24 Years	144200-218200	CTAV/IS/ECD/2022-23/283 Date.18/05/2022	16.12.2000	
4	Shri. Mali Abhimanyu Sopan	Asst. Professor	M.A.	28 Years	57700-182400	TAAS(CT) IS/ECD/SA/2019-20/16647 Date.31/10/2019	05.01.1996	
5	Dr. Hajare Prakash Jagannath	Asst. Professor	M.A. Ph.D.	25 Years	57700-182400	CTAU/IS/ECD/2021-22/10216 Date.14/10/2021	26.10.1994	
6	Dr. Bhawe Atul Vijay	Asso. Professor	M.Com. SET. NET. Ph.D.	14 Years	131400-217100	TAAS(CT) IS/ECD/2017-18/694 Date.01/02/2018	10.02.2010	
7	Dr. Akolkar Hemantkumar Navnath	Asso. Professor	M.Sc. SET, NET, Ph.D.	14 Years	131400-217100	CTAU/IS/ECD/2020-21/12343 Date.31/07/2021	01.09.2010	




8	Shri. Londhe Amar Ankush	Librarian	M.Sc. SET	14 Years	57700-182400	TAAS(CT) IS/ECD/S A/2019- 20/16874 Date.25/10/ 2019	09.09.2010	
9	Shri. Karade Gorkhanath Rambhau	Asst. Professor	M.Sc.NET	15 Years	79800-211500	TAAS(CT) IS/ECD//2 017- 18/10062 Date.12/09/ 2017	01.03.2013	
10	Shri. Kamble Satishkumar Marutirao	Asst. Professor	M.Sc.NET.	11 Years	68900-205500	TAAS(CT) IS/ECD/S A/2018- 19/13613 Date.23/01/ 2019	11.03.2013	
11	Dr. Bawale Rajendra Savaram	Asst. Professor	M.A.SET, Ph.D.	5 Years	57700-182400	CTAU/IS/ ECD/2021- 22/10216 Date.14/10/ 2021	06.01.2020	
12	Dr. Pawar Ganesh Babaso	Asst. Professor	M.Sc. SET, Ph.D.	5 Years	57700-182400	CTAU/IS/ ECD/2021- 22/10216 Date.14/10/ 2021	14.02.2020	
13	Dr. Sonar Babu Appa	Asst. Professor	M.Sc. Ph.D.	5 Years	57700-182400	CTAU/IS/ ECD/2021- 22/10216 Date.14/10/ 2021	20.02.2020	
14	Dr. Kamble Suhask Kundlik	Asst. Professor	M.Sc. Ph.D.	5 Years	57700-182400	CTAU/IS/ ECD/2021- 22/10216 Date.14/10/ 2021	20.02.2020	
15	Dr. Sasane Kulbhushan Ashru	Asst. Professor	M.Sc. Ph.D.	5 Years	57700-182400	CTAU/SI/ ECD/2021- 22/11961 Date.03/11/ 2021	22.02.2020	





CHB Lecturers 2024-25

Sr. No	Name of Teacher	Designation	Qualification	Experience	Pay	Photo
1.	Shri. Deokar Vijay Dattatraya	Assistant Professor	M.A., M. Phil, SET, NET	09 Years	As Per Govt. Rules	
2.	Smt. Solkar Nabeela A. Rasheed	Assistant Professor	M.A. M. Phil, SET	08 Years	As Per Govt. Rules	
3	Dr. Pawar Gaurav Gautam	Assistant Professor	M.A.SET, Ph.D.	07 Years	As Per Govt. Rules	
4	Shri. Pawar Hiraman Shankar	Assistant Professor	M.A. M. Phil, SET, NET	06 Years	As Per Govt. Rules	
5	Dr. Mahanwar Kirti Ram	Assistant Professor	M.Sc. Ph.D.	03Years	As Per Govt. Rules	
6	Shri. Shevade Abhijit Kabir	Assistant Professor	M.A.SET, NET	05Years	As Per Govt. Rules	
7	Smt. Suryavanshi Manjusha Dadaba	Assistant Professor	M.A. SET, NET	03Years	As Per Govt. Rules	
8	Shri. Kondaskar Prakash Krishna	Assistant Professor	M.Com., SET	8 Months	As Per Govt. Rules	
9	Shri. Kamble Pankaj Narayan	Assistant Professor	M.A.SET	8 Months	As Per Govt. Rules	
10	Sadagar Annasaheb Babasaheb	Assistant Professor	M.A. SET	8 Months	As Per Govt. Rules	

11	Shri. Waghe Rajesh Vitthal	Assistant Professor	M.A.SET	8 Months	As Per Govt. Rules	
12	Dr. Pinjari Sachin Vitthal	Assistant Professor	M.Com. NET, Ph. D.	8 Months	As Per Govt. Rules	
13	Shri. Gosavi Vijay Tukaram	Assistant Professor	M.A.SET	8 Months	As Per Govt. Rules	
14	Shri. Bhalekar Vaibhav Dattatraya	Assistant Professor	M.A. SET	6Months	As Per Govt. Rules	
15	Shri. Tike Atul Subhash	Assistant Professor	M.A., B.Ed., SET	6 Months	As Per Govt. Rules	

Non Teaching 2024-2025

Sr. No	Name of Teacher	Designation	Qualification	Experience	Pay Scale	Appoint. Date	Photo
1	Shri. Walke Devidas Shriram	Head Clerk	H.S.C.	22 Years	35400- 212400	01.08.2003	
2.	Shri. Darekar Dhananjay Ananda	Senior Clerk	B. Com	11 Years	25500- 81100	16.03.2014	
3.	Smt. Joshi Shital Satish	Junior Clerk	B. Com	28 Years	25500- 81100	01.07.1996	

4.	Shri. Mane Rahul Chandrkant	Lab Assistant	S.S.C	30 Years	21700- 69100	01.07.1994	
5.	Shri. Bodakar Vilas Bhagwan	Lab Attend.	B. A.	19 Years	19900- 63200	16.07.2005	
6	Shri. Katkar Vijay Keru	Lib Attend.	S.S.C	29 Years	19900- 63200	14.09.1995	
7	Shri. Hange Rajendra Arjun	Peon	V	10 Years	15000- 47600	13.01.2014	

Section 4 (1) (b) (x) / Manual - 10:

Monthly remuneration received by each of its employee

- The pay scales of various teaching and non-teaching staff are as prescribed by the University Grants Commission, Government of Maharashtra, Mumbai University, Kolhapur, and adopted by the Parent Institution Rayat Shikshan Sanstha and the College.

Teaching Staff: -

Sr. No	Name of Teacher	Designation	Qualification	Experience	Pay Scale
1.	Dr. Rathod Rajaram Ginyandev	Principal	M.A.SET, Ph.D.	19 Years	131400-217100
2.	Dr. Harale Ghanashyam daashatrath	Professor	M.A.SET, Ph.D.	31 Years	144200-218200
3.	Dr. Mestry Sanjay Ramesh	Professor	M.A.NET. SET. Ph.D.	24 Years	144200-218200
4	Shri. Mali Abhimanyu Sopan	Asst. Professor	M.A.	28 Years	57700-182400
5	Dr. Hajare Prakash Jagannath	Asst. Professor	M.A. Ph.D.	25 Years	57700-182400
6	Dr. Bhawe Atul Vijay	Asso. Professor	M.Com. SET. NET. Ph.D.	14 Years	131400-217100
7	Dr. Akolkar Hemantkumar Navnath	Asso. Professor	M.Sc. SET, NET, Ph.D.	14 Years	131400-217100
8	Shri. Londhe Amar	Librarian	M.Sc. SET	14 Years	57700-182400

	Ankush				
9	Shri. Karade Gorkhanath Rambhau	Asst. Professor	M.Sc.NET	15 Years	79800-211500
10	Shri. Kamble Satishkumar Marutirao	Asst. Professor	M.Sc.NET.	11 Years	68900-205500
11	Dr. Bawale Rajendra Savaram	Asst. Professor	M.A.SET, Ph.D.	5 Years	57700-182400
12	Dr. Pawar Ganesh Babaso	Asst. Professor	M.Sc. SET, Ph.D.	5 Years	57700-182400
13	Dr. Sonar Babu Appa	Asst. Professor	M.Sc. Ph.D.	5 Years	57700-182400
14	Dr. Kamble Suhas Kundlik	Asst. Professor	M.Sc. Ph.D.	5 Years	57700-182400
15	Dr. Sasane Kulbhushan Ashru	Asst. Professor	M.Sc. Ph.D.	5 Years	57700-182400

Non-Teaching Staff: -

Sr. No	Name of Teacher	Designation	Qualification	Experience	Pay Scale
1	Shri. Walke Devidas Shriram	Head Clerk	H.S.C.	22 Years	35400-212400
2.	Shri. Darekar Dhananjay Ananda	Senior Clerk	B. Com	11 Years	25500-81100
3.	Smt. Joshi shital Satish	Junior Clerk	B. Com	28 Years	25500-81100
4.	Shri. Mane Rahul Chandrkant	Lab Assistant	S.S.C	30 Years	21700-69100
5.	Shri. Bodakar Vilas Bhagwan	Lab Attdnt.	B. A.	19 Years	19900-63200
6	Shri. Katkar Vijay Keru	Lib Attdnt.	S.S.C	29 Years	19900-63200
7	Shri. Hange Rajendra Arjun	Peon	V	10 Years	15000-47600

Staff on consolidated / CHB Basis –

Sr.No	Name of Teacher	Designation	Qualification	Experience
1.	Shri. Deokar Vijay Dattatraya	Assistant Professor	M.A. M. Phil, SET, NET	09 Years
2.	Smt. Solkar Nabeela A. Rasheed	Assistant Professor	M.A. M. Phil, SET	08 Years
3	Dr. Pawar Gaurav Gautam	Assistant Professor	M.A.SET, Ph.D.	07 Years

4	Shri. Pawar Hiranman Shankar	Assistant Professor	M.A. M. Phil, SET, NET	06 Years
5	Dr. Mahanwar Kirti Ram	Assistant Professor	M.Sc. Ph.D.	03 Years
6	Shri. Shevade Abhijit Kabir	Assistant Professor	M.A.SET, NET	05Years
7	Smt. Suryavanshi Manjusha Dadaba	Assistant Professor	M.A. SET, NET	03Years
8	Shri. Kondaskar Prakash Krishna	Assistant Professor	M. Com. SET	08 Months
9	Shri. Kamble Pankaj Narayan	Assistant Professor	M.A.SET	08 Months
10	Shri. Sadagar Annasaheb Babasaheb	Assistant Professor	M.A. SET	08 Months
11	Shri. Waghe Rajesh Vitthal	Assistant Professor	M.A.SET	08 Months
12	Dr. Pinjari Sachin Vitthal	Assistant Professor	M.Com. NET, Ph. D.	08 Months
13	Shri. Gosavi Vijay Tukaram	Assistant Professor	M.A.SET	08 Months
14	Shri. Bhalekar Vaibhav Dattatraya	Assistant Professor	M.A. SET	06 Months
15	Shri. Tike Atul Subhash	Assistant Professor	M.A., B.Ed., SET	06 Months

- Payment to teachers on consolidated / CHB bases / honorary teachers is made as per the norms of UGC and College.
- The norms of Mumbai University are followed for the Staff Insurance Scheme.

Section 4 (1) (b) (xi) / Manual - 11:

Budget allocated to each agency

- The budget and the financial estimates are as approved by the College Development Committee, Rayat Shikshan Sanstha and Regional Joint Director of Higher Education (JDHE), Konkan Region, Panvel.

Section 4 (1) (b) (xii) / Manual - 12:

Manner of execution of subsidy programmes

- Salary Grant (As per norms and procedure prescribed by the Government of Maharashtra)
- Medical Reimbursement Grant (As per norms and procedure prescribed by Government of Maharashtra)
- Leave Encashment (As per norms and procedure prescribed by the Government of Maharashtra)
- Scholarships (As per norms and procedure prescribed by the Government of Maharashtra and Central Government)
- Freeship and other Concessions (As per norms and procedure prescribed by Government of Maharashtra and Central Government)

Section 4 (1) (b) (xiii) / Manual - 13:

Concessions granted by the College

Reservation policies of the Government of India in principle as approved by the University of Mumbai are followed. Scholarships are given to eligible students as per norms and procedure prescribed by Government of Maharashtra and Central Government.

Section 4 (1) (b) (xiv) / Manual - 14:

Information available in electronic form

- All the 17 manuals under RTI and other information about the College are available in the college office and on the College website.
- Information made publicly available can be accessed at the college website. All the information about the college is available on our website and in the college office.

Section 4 (1) (b) (xv) / Manual - 15:

Means, methods and facilities available to citizens for obtaining information

- Unrestricted Access to Website.
- Citizens may seek the information in the office of the college on working days during office hours.
- Through the notice boards, relevant brochures and various other rules that are available in the Office as well as on the website
- Some of the publications (i.e. College Prospectus etc.) are priced and can be obtained by paying the stipulated amount.
- Unpriced information for the general public is disseminated occasionally through press releases, advertisements etc.
 - **Library Timing:** From 10.00 a.m. to 05.30 p.m. on all working days.
 - **Weekly Holiday** will be on **Sunday**.

Section 4 (1) (b) (xvi) / Manual – 16

Public Information Officer

Shri. Walke D. S.

Head Clerk, Abasaheb Marathe Arts & New Commerce,
Science College, Rajapur (Vikhare-Gothane) Dist. Ratnagiri.
416702.

Mobile: 9421657270, Email: walkeds1975@gmail.com

Appellate Authority

Dr. Rathod R. G.

Principal, Abasaheb Marathe Arts & New Commerce, Science
College, Rajapur (Vikhare-Gothane) Dist. Ratnagiri. 416702.

Mobile: 9307731484, Email: rajaramgr@outlook.com

Section 4 (1) (b) (xvii) / Manual - 17:

Other Useful Information

- ❖ **It is Affiliated to University of Mumbai (Permanent Affiliation from 2007)**
- ❖ **Recognised by Government of Maharashtra**
- ❖ **Recognised by UGC (From 2010)**
- ❖ **Accredited by NAAC during 2019 with B+**

- ❖ **Will be Submitting IIQA for NAAC Reaccreditation for Fourth Cycle in June 2025**
- ❖ **Submitted online Proforma for NIRF on 03/01/2025 with NIRF Institutional ID-IR-O-C-34180**
- ❖ **Conducted 3 National Level Seminars in academic year 2024-25.**

Necessary Information about the college will be available from the College Website and the College Office. This information is updated from time to time on the College website.